**Metcalf Fellowship Application Requirements – Expression of Interest Stage**

Prospective applicants should contact the Metcalf Program Director for their focus area to discuss their Expression of Interest in advance of submission.

PART A: General Information – maximum ½ page

Primary Contact Name and Position:

Lead Organization (if applicable):  
Project Partners (if applicable):

Mailing Address:  
Telephone:  
Email:  
Website (if applicable):  
Charitable Registration Number (if applicable):

PART B: Project Summary – maximum ½ page

Project Title:  
Total Amount Requested:  
Project Duration:

Please provide a summary of the proposed work (maximum 200 words):

PART C: Project Details – maximum 3 pages total

Please address the following points in your expression of interest, using no smaller than 11-point type and 1.5 line spacing.

1. Give a short overview of the idea, issue, or model you want to explore including:

* the challenge or opportunity this work will address and why this work is important and innovative;
* a rationale for, and description of, Fellowship activities (e.g. research, convenings, travel);
* a brief overview of what others are doing in this area; and
* how you think this Fellowship will contribute to the Metcalf Foundation’s goals.

1. Include a list of the people and organizations you envision engaging in your Fellowship in order to advance your thinking.
2. Explain the projected output or deliverables from your Fellowship and your plans to disseminate or to advance the ideas investigated.
3. Please provide a preliminary budget for your Fellowship activities.

Expressions of Interest are to be submitted in **electronic form only**.

Please email **one pdf** file of all parts listed above to **hdunford@metcalffoundation.com**.

Applications will be accepted on a rolling intake basis.